



**Pondicherry University
Department of Chemistry**

Tender Notice

The Department of Chemistry, Pondicherry University invites sealed tenders under single-bid system for the supply of mobile Workstation under equipment grant of Science and Engineering Research Board (SERB-DST) project to **Dr. Ramachandran Gnanasekaran, SERB Young Scientist**. The technical specifications for the same are given below. All tenders should be sent to the address given below. The last date and time for the submission of tender is **26th February 2018, 3.00 PM**.

Name of the Equipment: Mobile Workstation (Brand: DELL)

TECHNICAL SPECIFICATIONS

S.No.	Description	Detailed Specification
1.	Workstation Make	Dell/Model : Mobile Precision 3520 CTO Base
2.	Processor 1	Intel Core i5- 7300HQ (Quad Cores 2.50 Ghz, 3.50GHz Turbo, 6MB 35W)
3.	Memory	16 GB 2400 MHz DDR4
4.	Internal Hard Disk	2TB 2.5" 7mm SATA (5400RPM) Hard Drive
5.	Keyboard and Mouse	USB keyboard and mouse
6.	OS support	Linux or Unix
7.	Warranty	3 years Warranty
8.	Graphics	Nvidia Quadro M620 w/2GB GDDR5

TERMS AND CONDITIONS

1. Quotation should be valid for 120 days.
2. The quotation should provide price for Workstation and the prices should be provided in Indian rupees.
3. Prices should be inclusive of all charges towards packing, freight, transits, excise duty, Insurance, etc. GST may be indicated separately and included in the total cost. The supply should be made at our premises.
4. All items should have original Test certificates & warranty certificates with clear mention of Item Serial No. Model. No., Year of manufacturing Etc. from original manufacturing company.
5. The items should carry an **warranty of 3 years** from the date of installation of equipment.
6. The bidder from within India shall obtain the requisite approval for imports etc., if required.
7. Payment: Payment will be made within 30 days only after successful supply and the verification of the equipment.

8. Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

General Information:

- a) Last date and time of receipt of the Quotations: **26th February 2018, 03.00 PM.**
- b) Date and Time of Opening of the Quotations: **26th February 2018, 03.30 PM.**
- c) Quotation / Tender Document fee Rs. 1000/- is mandatory for all bidders by means of a Demand Draft, drawn in favor of ***The Finance Officer, Pondicherry University, payable at Puducherry.***
- d) However, the tender document fee as specified above should be remitted by each firm / bidder, for all their bids advertised under this tender.
- e) The Tender document must accompany an EMD of Rs. 2,500/- (Rupees Two Thousand Five Hundred only) for Workstation by means of a Demand Draft, drawn in favor of ***the Finance Officer, Pondicherry University, Payable at Pondicherry.*** This amount is refundable.
- f) Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The University's Purchase Committee, reserves the right to select any bid under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, compatibility with the existing System, etc.
- g) The Tender Processing Fee may be submitted in a sealed cover superscribing Bank Demand Draft and which should be enclosed along with the quotation. Tenders received without the appropriate fee will not be entertained.
- h) The cover should also contain the information like, Name of the item and Serial Number for which the bids are submitted. The name and address of the bidder should also be mentioned at the front address space.
- i). The tenders should be addressed to **Dr. Ramachandran Gnanasekarn, Principal Investigator and SERB Young Scientist, Department of Chemistry, Pondicherry University, Puducherry - 605 014.** The examples for super-scribing the envelopes of the different categories of tenders are given below:

Tender Submitted under single bid system for the Department of Chemistry
Name of the equipment: _____

To
Dr. Ramachandran. G
Principal Investigator and SERB- Young Scientist,
Department of Chemistry,
Pondicherry University,
Puducherry - 605 014.

From
Supplier's Address
I. Common Conditions (Import or Indigenous)
1. Purchase of Quotation Document:

The Quotation/Tender document can be downloaded from the University website www.pondiuni.edu.in. The downloaded application should be accompanied with the quotation document fee, in the form of a Demand Draft.

2. Price Schedule

The rates should be quoted for a single unit and also for the total quantity required by the University. The price should include the delivery, installation, training charges, etc. at the Chemistry Department, Pondicherry University. The prices quoted shall remain firm until the items are supplied to the Chemistry Department, Pondicherry University.

4. Eligibility:

The firm must have the requisite domain expertise with regard to supply, installation and post-sale service of the items they are quoting. The firm should have been in existence for at least six years as on the date of this quotation and must have executed at least three orders for this kind of equipment during the last three years.

5. Duty Exemption

The University has been granted the benefit of exemption from the payment of the Central Excise Duty and Customs Duty by the Department of Scientific and Industrial Research (DSIR), India, vide their Notification No.10/97 dt. 01-03-1997 and 51/96 dated 23.07.96 respectively, in respect of

- a) Scientific and technical instruments, apparatus, equipment, Software including computers.
- b) Accessories and spare parts of goods specified in (a) above and consumables.
- c) Computer software, compact disks, CD ROM, Recording magnetic tapes, microfilms, microchips etc.
- d) Prototypes.

Customs duties at Indian port, if any, will be to the account of the University.

6. A recent customer list (within last five years) with contact details including email address is to be submitted with technical bids / bids as the case may be.

7. The offers **will not be considered** if received after the bid closing date and time. The University shall not be responsible for any delay / loss or non-receipt of quotations by post / courier service.

8. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.

9. Additional terms and conditions will be incorporated in the purchase order, if needed, to safe guard the interests of the University.

10. Quotation is not transferable.

11. In case of any dispute in respect of the quotation, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.

12. The Bidders must enclose authorization letter from the respective global / national service providers of the above equipment's particularly mentioning an undertaking that in case of default by the Bidder, they (Global Service Provider) shall take over all the responsibilities of the Bidder.

● For any clarification with respect to technical specifications, please contact the respective Department PI as per the details given below: -

Name of PI/Department	Contact Details
Dr. RAMACHANDRAN. G/ Department of Chemistry	gtrama@gmail.com 0413-2654715 (Land Line) +919677740254 (Mobile)

REGISTRAR

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